LTAIG meeting Feb. 21, 2011 at Renfrew Branch of VPL

Present: Stephen Karr (Chair), Alison Klein, Jeffrey Libby, Sarah Felkar, Sandra Cole, Cecile LeBlanc, Tamarack Hockin, Heather Duff (Minutes)
Online, with varying success: Shanna Meunier, Diane Newman, Lindsay _____

Meeting started at 7:00pm

1) Introductions
2) **MOTION** to approve agenda: moved by Sarah, seconded by Jeffrey
3) **MOTION** to approve minutes of Jan. 10, 2011 meeting: moved by Sandra, seconded by Sarah

4) LTAIG Updates

    a. Website (Stephen):
        i. Little new on website; report on discussion board analytics coming soon
    b. Blog (Sarah):
        i. Heather posted course review & 2 Big Questions; contributions & comments welcome
    c. Education (Shanna):
        i. Details on LTAIG discussion board under Education Opportunities
            1. Living with & Influencing Millenials; Education Institute; Feb. 22
            2. I Absolutely Love that Room – Whatever It's Called: Student Interpretations of the Library as Place; BC Research Libraries Group; Mar. 2 – Vancouver & webcast, Mar. 3 – Victoria
            3. Salon re net neutrality, public access, usage-based billing; BCLA Info Policy Committee; Mar. 11
            4. BCLA Conference registration open now (http://www.bclibraryconference.ca/page/home.aspx)
    d. Mentoring (Tamarack):
        i. 2nd mentoring session finished Feb. 18; 4 pairings closed including librarian mentee; contacted participants with survey for feedback
        ii. No date for next session yet; 2 mentees interested already

5) Fraser Valley Chapter (Tamarack):
    a. Fraser Valley social happened Feb. 10
    b. Next event is speed mentoring workshop March 19

6) BCLA Members Meeting (Sarah):
    a. Jan. 9 meeting in Vancouver had 9 attendees including President, Vice President, President-Elect, and people from various Interest Groups; also 2 library vendors
    b. 1st of series of meetings on BCLA's future; open to all members; trying to improve 2-way communication; last 3 years = decreasing revenues and running deficit
    c. President asked attendees:
        i. What is vital to BCLA? Answers: displays, info distribution, conference, advocacy, supporting members, listserv

ii. What should BCLA stop doing? Answers: reports & statements, annual conference (switch to biannual), board perks (ie. Retreat), free interest groups; suggestion of cheaper web conference & telecommunications software

iii. Why did you join BCLA? Answers: give back to community, advocacy, serve & participate, learn & network, belong to specific committee, loyalty to community

iv. What suggestions do you have to increase revenue? Answers: black tie events, look beyond library community, online store, membership drive, raise fees, CLA, vendor sponsorship of conference & events, online auctions, raffles, more local events, ads in BCLA Browser, downsize office space, make donating money easier, increase participation

d. Some associations are doing well, like OLA (Ontario) which has better numbers than BCLA

e. CLA discussing post-diploma/degree certificate for library staff

f. Questioned value & reality of membership; also non-members being able to subscribe to listserv

g. Suggestions: pull together communities of interest; tiered membership; invite people outside of library community sit on board, assist with fundraising

h. Reminder membership fees can be claimed on taxes

i. ***Update March 8, 2011: per BCLA Executive Director Errin Morrison, this may not be the case. Consult an accountant before claiming.***

7) Workplan (Heather):
   a. Print copy given to attendees; file is public access on Google Documents
   b. Tamarack suggested putting in more for other chapters
   c. **ACTION**: Heather to ensure doc is publicly editable; to update it; to put link in minutes (https://docs.google.com/document/d/1tnMAiBdsPUYxlsO_WKReNYmBmB3wzGqwe_RFlBLNhy8/edit?hl=en&authkey=CIuogJoL)

8) Section petition & resolution (Stephen):
   a. Petition to become Section submitted to BCLA Feb. 8; first count showed 67 active members plus 16 members that would expire before BCLA AGM; Stephen requested another count; now up to 70 active members but need 77 by AGM to pass; 14 memberships expiring before AGM; Ali of BCLA will send blurb to listserv reminding that institutional memberships don't count for signing petitions; all members should remind petition signers about membership requirement
   b. **ACTION**: Stephen to contact petition signers whose memberships are expiring.
   c. Copy of draft resolution for change to Section given to attendees; Errin Morrison of BCLA helped Stephen with draft
   d. Copy of proposed LTAS Constitution given to attendees; included edits Errin Morrison suggested to simplify & eliminate redundancies
   e. Discussion of constitution development & feedback process but not enough time to discuss document in detail; constitution will be voted on after gaining Section status; thus draft can be submitted to BCLA AGM, then it can be finalized over the summer and voted on at LTAIG AGM

9) BCLA AGM proxies (Stephen):
   a. Proxies can be given to people attending AGM, allowing non-attendees to vote; no limit found in BCLA Constitution on number of proxies members can bring; Alison, Shanna, Stephen & Sandra going to conference; Tamarack maybe

b. **ACTION**: Stephen to confirm BCLA proxy policy and inform people below

c. **ACTION:** Cecile, Jeffrey & Alison to talk with classmates re proxy votes & petition; Sarah to bring up at Langara panel next week

d. **ACTION**: Once proxy policy confirmed, Alison to set up thread on discussion board re proxies; then Jeffrey to put message on Langara course boards & listserv too; also Tamarack to ask Noreen at UCFV to put message on its listserv

10) LTAIG social at BCLA conference (Stephen):
   a. Last year's went well; hope to set one up this year
   b. Discussion of asking Victoria chapter to organize social; lack of contact person for chapter; holding social in conference hotel bar
   c. **ACTION**: Alison to research possible locations

11) LTAIG table at BCLA conference (Stephen):
   a. Table booking confirmed
   b. **ACTION**: Sandra to set up table coverage schedule with input from Stephen

12) Promotional campaign (Stephen):
   a. Discussion of importance of increasing membership, promotional buttons, concerns about overwhelming listservs, defining what LTAIG offers; suggestion to discuss LTAIG with library staff while travelling around BC
   b. **TABLED** to next meeting

13) Meeting chair (Stephen):
   a. Tabled from last meeting; discussion about having separate meeting chair from convenor, with chair possibly rotating; safe environment to build skills; works for Fraser Valley Chapter
   b. **MOTION** to rotate meeting chairs, so minute-taker from last meeting will distribute agenda for and chair next meeting: moved by Sandra, seconded by Sarah; all in favour
   c. **ACTION:** Heather to prepare agenda and chair next meeting; Sarah to take minutes at next meeting
   d. Cecile suggested guest speaker start each meeting
   e. **ACTION**: Shanna to look into guest speakers

14) Other business:
   a. Form for volunteering (Sarah – past action item): made Google form for members to check off interests & input email; then committee members responsible for that interest will contact them; project lists should be sent to Sarah (sfelkar@gmail.com)
      i. **ACTION**: After project lists received, Sarah to send form to listserv and do blog post
      ii. **ACTION**: Heather to do blog post re conference

b. Research into AALT & NSALT (Tamarack – past action item): both cheaper memberships than BCLA; both do conferences for Library Technicians; relations with librarian organizations good but don't offer conferences together due to issue of library support staff less likely to get time & funds for conferences if librarians going; issue with having LTAIG sessions @ BCLA conference

    i. **ACTION**: Tamarack to bring proposal to next meeting for forums to find out what members want from the organization

15) Next meeting: Monday March 28, 2011

a. **ACTION**: Heather will book meeting room & distribute agenda

b. **ACTION**: Sarah will work on improving Illuminate web conferencing for next meeting

Meeting ended at 8:30pm